The GVPL Board recognizes and acknowledges the traditional territory of the Esquimalt and Songhees Nations on which the Central Branch is located and board meetings take place.

A meeting of the Greater Victoria Public Library Board was held on the above date at the above location. The following individuals were in attendance:

**Board Members:**
- Trustee R. Martin (Chair)
- Trustee D. Begoray (Vice Chair)
- Trustee B. Beckett
- Trustee M. Boyd
- Trustee K. Burns
- Trustee R. Burris
- Trustee T. Chung
- Trustee D. Curtis
- Trustee J. Davis
- Trustee Z. King
- Trustee S. Laidlaw
- Trustee J. Loveday
- Trustee A. MacKinnon
- Trustee K. Murdoch
- Trustee M. Sahlstrom

**Staff:**
- Ms. M. Sawa, CEO/Secretary
- Ms. L. Jordan, Deputy CEO, Director of Strategic Development
- Ms. D. Main, Director of Human Resources
- Mr. D. Phillips, Director of Technology and Risk Management
- Ms. K. Marshall, Recording Secretary

**Regrets:**
- Trustee B. Burton-Krahn
- Trustee D. Murdock
- Trustee J. Rogers
- Trustee K. Santini

**CALL TO ORDER AND WELCOME**

Trustee Martin called the meeting to order at 12:01p.m.

**1. APPROVAL OF AGENDA**

Moved by Trustee Murdoch, Seconded by Trustee MacKinnon

**THAT** the February 27, 2018 agenda be approved. 

**MOTION CARRIED**
2. CHAIR’S REMARKS

Trustee Martin welcomed new trustees: Trustee Beckett, Langford Citizen Representative, Trustee Chung, Victoria Citizen Representative and Trustee Loveday, Victoria Council Representative and welcomed back Ms. Marshall, Executive Assistant and Recording Secretary.

The new sxʷeŋxʷəŋ təŋəxʷ/James Bay Branch City of Victoria council tour will begin after the board meeting at 1:30pm.

Trustee Martin explained GVPL’s Board Trustee Mentorship Program and thanked the trustees who volunteered as mentors. Details and additional information will be provided to mentees.

The 2018 budget presentations have been well received. The budget will be presented to Central Saanich council March 5 and Esquimalt council March 6.

Trustee Martin thanked Ms. Sawa, CEO and Ms. Wood, Director of Communications and Development for their help in preparing for the CBC On the Island interview which aired Thursday, February 22, 2018.

Trustee Martin will be speaking to the Rotary Club on March 2 about the importance of libraries in communities.

3. APPROVAL OF MINUTES

Moved by Trustee Burris, Seconded by Trustee Davis

THAT the minutes of the January 23, 2018 Regular Board Meeting be approved

MOTION CARRIED

4. BUSINESS ARISING FROM PREVIOUS MEETING

4.1 2018 Committee Membership and Meeting Dates

5. CEO REPORT TO THE BOARD

Ms. Sawa provided the CEO report.

February 25 – March 3, 2018 is Freedom to Read week, an annual event that celebrates the right to intellectual freedom.

The lack of reference to public libraries in the 2018 provincial budget was noted.

The Board Handbook is complete and available on the board extranet. Hard copies are available upon request.

Ms. Marshall introduced the new parking reimbursement process. Parking reimbursement forms are available on the board extranet. An email explaining the process will be sent to all trustees.

GVPL received a grant from the Times Colonist Literacy Society for the highly regarded Books for Babies program.

6. REPORTS/PRESENTATIONS BOARD AND STAFF
6.1 Donation Stands

Ms. Wood, Director of Communications and Development demonstrated the new donation stands. Beginning March 2 there will be a donation stand in each branch. Donations will support library outreach. It is estimated that approximately $50/month per location will be raised totalling $7200/year. The stands have built-in security features to prevent theft.

6.2 BCLTA Update

The BCLTA AGM and annual conference is in May 12, in tandem with the BCLA conference. Details will be forthcoming and trustees were encouraged to attend.

BCLTA is considering next steps and lobbying opportunities in regards to the recent provincial budget announcement.

Trustee Boyd thanked Trustee Burris for her year’s of service on the BCLTA Board.

6.3 IslandLink Federation Update

Trustee Martin thanked Trustee King for his past work representing the GVPL on the Federation Board. Trustee Laidlaw noted that there was nothing to report for this past month.

6.4 Friends of the Library Update

Trustee Laidlaw provided a Friends of the Library update. The one-day book sale on February 13, 2018 raised $4000. The next book sale is April 13 – April 14, 2018 in the Clubhouse behind the Juan de Fuca branch. Donated books can be brought to any branch during open hours.

7. BOARD CORRESPONDENCE

Moved by Trustee King, Seconded by Trustee Murdoch

THAT the Board receive the Correspondence.

MOTION CARRIED

8. NEXT MEETING

Tuesday, March 27, 2018 12:00p.m. – 1:30p.m.

9. ADJOURNMENT

Moved by Trustee Sahlstrom, Seconded by Trustee MacKinnon

THAT the February 27, 2018 Regular Board Meeting adjourn.

MOTION CARRIED

Meeting adjourned at 12:35pm

_________________________________________  _______________________________________
Board Chair                                                                 Board Secretary