Mission Statement

We build community and support literacy and lifelong learning by providing free access to information, space, tools and expertise.
DRAFT MINUTES
GREATER VICTORIA PUBLIC LIBRARY BOARD REGULAR MEETING
Central Library, 735 Broughton Street
Community Meeting Room
January 23, 2018 12:00p.m.-1:00p.m.

The GVPL Board recognizes and acknowledges the traditional territory of the Esquimalt and Songhees Nations on which the Central Branch is located and Board Meetings take place.

A meeting of the Greater Victoria Public Library Board was held on the above date at the above location. The following individuals were in attendance:

**Board Members:**
- Trustee R. Martin (Chair)
- Trustee D. Begoray (Vice Chair)
- Trustee M. Boyd
- Trustee R. Burris
- Trustee Tzu-I Chung
- Trustee J. Davis
- Trustee S. Laidlaw
- Trustee J. Loveday
- Trustee A. MacKinnon
- Trustee K. Murdoch
- Trustee D. Murdock
- Trustee J. Rogers
- Trustee M. Sahlstrom

**Staff:**
- Ms. M. Sawa, CEO/Secretary
- Ms. L. Jordon, Deputy CEO, Director of Strategic Development
- Ms. D. Main, Director of Human Resources
- Mr. P. McKinnon, Director of Finance and Facilities
- Mr. D. Phillips, Director of Technology and Risk Management
- Ms. J. Windecker, Director of Public Services
- Ms. H. Hughes, CUPE 410
- Ms. M. Payne, Recording Secretary

**Guest:**
- Ms. Gabrielle Goudy

**Regrets:**
- Trustee B. Beckett
- Trustee K. Burns
- Trustee B. Burton-Krahn
- Trustee D. Curtis
- Trustee Z. King
- Trustee K. Santini

**1. CALL TO ORDER**

The Secretary called the meeting to order at 12:08p.m.
2. WELCOME & INTRODUCTIONS

The Secretary welcomed the trustees to the Inaugural Board Meeting and introduced the new trustees.

3. APPROVAL OF AGENDA

Moved by Trustee Murdoch, Seconded by Trustee Burris

THAT the January 23, 2018 agenda be approved with the following amendments: add 11.2 2018 Board Committee Membership and Liaison Representatives and 13.1 In-Camera

MOTION CARRIED

4. ELECTION OF OFFICERS

4.1 Election of Chair

The Secretary called for nominations for Chair of the Greater Victoria Public Library Board for a term of one year.

Moved by Trustee Laidlaw and seconded by Trustee Murdoch THAT Trustee Martin be nominated for the position of Board Chair for a one year term.

A call for further nominations was made three times. There were no further nominations.

Voting by show of hands was conducted and Trustee Martin was re-elected as Chair of the Greater Victoria Public Library Board.

4.2 Election of Vice-Chair

The Chair called for nominations for Vice-Chair of the Greater Victoria Public Library Board for a term of one year.

Moved by Trustee Davis and seconded by Trustee Burris THAT Trustee Begoray be nominated for the position of Vice Chair for a one year term.

A call for further nominations was made three times. There were no further nominations.

Voting by show of hands was conducted and Trustee Begoray was re-elected as Vice-Chair of the Greater Victoria Public Library Board.

5. CHAIR’S REMARKS

Trustee Martin thanked the Board for the opportunity to continue as Chair.

Trustee Martin provided highlights from 2017:
- Board engagement increased, and this will continue to be a focus in 2018;
- New GVPL website;
• Expanded digital resources with Lynda.com;
• Expansion of outreach activities and partnerships

Trustee Martin thanked Gabrielle Goudy for her commitment to GVPL and for her work on the Board. Trustee Bob Beckett is the new Langford Citizen Representative.

Trustee Martin welcomed Trustee Jeremy Loveday, City of Victoria Council Representative and Trustee Tzu-I Chung, City of Victoria Citizen Representative.

The District of Oak Bay Council, the District of Highlands Council and the District of Metchosin Council approved the 2018 budget.

Budget presentations are scheduled for View Royal and Esquimalt in February and March.

6. APPOINTMENT OF SIGNING AUTHORITY

There is no change to the signing authority.

7. APPROVAL OF MINUTES

Moved by Trustee Murdoch, Seconded by Trustee Sahlstrom

THAT the minutes of the December 13, 2017 Regular Board Meeting be approved

MOTION CARRIED

8. BUSINESS ARISING FROM PREVIOUS MEETING

None

9. CEO REPORT TO THE BOARD

Ms. Sawa reported there will be an imminent announcement of the naming of the new branch in James Bay from the City of Victoria. Advanced notification will be provided to the Board.

There will be an opportunity for Trustees to visit the new James Bay branch prior to opening and preview tours will be booked. Dates to follow.

Changes are being made to the Goudy Branch to improve access to the washrooms. Design drawings are being finalized for the relocation of the Esquimalt Branch to the Town Square development.

Mr. McKinnon, Director of Finance and Facilities is working with the City of Victoria to finalize a parking reimbursement process. Currently, trustees can submit expense forms for reimbursement.
Kristine Marshall will be providing information regarding library events through the Board extranet and trustee weekly update. Trustees are encouraged to participate.

Ms. Sawa, CEO and Ms. Wood, Director of Communications & Development will be attending and presenting at the GLAM Summit and OLA conference in Toronto at the end of January.

GVPL will provide a pop up library at the Saanich Family Day at Cedar Hill Recreation Centre on February 12.

10. COMMITTEE REPORTS

None

11. NEW BUSINESS

11.1 2018 Trustee Appointments by Municipality

The 2018 Trustee Appointments by Municipality were reviewed for information.

11.2 2018 Board Committee Membership and Liaison Representatives

The 2018 Board Committee Membership and Association Representatives were discussed. Committee Chairs and Vice-Chairs will be determined by the committee.

Chair Martin called for interest for the Greater Victoria Labour Relations Association (GVLRA) Alternate position. Trustee Loveday was appointed as the Alternate.

Trustee Laidlaw was appointed as the Friends of the Library Liaison.

Trustee King is stepping down from his role as IslandLink Board representative Trustee Laidlaw was appointed as the Board representative, with Trustee Davis as the Alternate.

BCLTA Board Representative Trustee Boyd continues in this role.

12. REPORTS/PRESENTATIONS BOARD AND STAFF

12.1 BCLTA Update

The BCLTA Conference and AGM will be held on May 13, 2018, following the BCLA annual conference on May 9-11, 2018. Trustee Boyd encouraged trustees to attend.

12.2 IslandLink Federation Update

The IslandLink Federation Board’s Fall meeting will take place in Powell River in September 2018.

12.3 Friends of the Library Update

The next Friends of the Library book sale is February 11 at Nellie McClung.
13. BOARD CORRESPONDENCE

Moved by Trustee Rogers, Seconded by Trustee Murdoch

THAT the Board receive the Correspondence.  

MOTION CARRIED

14. IN-CAMERA BUSINESS

Moved by Trustee Loveday, Seconded by Trustee Begoray

THAT the Board move In-Camera.  

MOTION CARRIED

15. NEXT MEETING

Tuesday, February 27, 2018 12:00p.m. – 1:30p.m.

16. ADJOURNMENT

Moved by Trustee Loveday, Seconded by Trustee Burris

THAT the January 23, 2018 Regular Board Meeting adjourn.  

MOTION CARRIED

Meeting adjourned at 12:53p.m.

______________________________  ________________________________
Board Chair                                      Board Secretary
Greater Victoria Public Library Board
2018 Standing Committee Appointments

<table>
<thead>
<tr>
<th>Finance Committee*</th>
<th>Planning and Policy Committee*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair – TBD</td>
<td>Chair – TBD</td>
</tr>
<tr>
<td>Vice-Chair - TBD</td>
<td>Vice-Chair – TBD</td>
</tr>
<tr>
<td>Bob Beckett</td>
<td>Karen Burns</td>
</tr>
<tr>
<td>Matt Boyd</td>
<td>Beth Burton-Krahn</td>
</tr>
<tr>
<td>Roberta Burris</td>
<td>Tzu-I Chung</td>
</tr>
<tr>
<td>Susan Laidlaw</td>
<td>Donna Curtis</td>
</tr>
<tr>
<td>Jeremy Loveday</td>
<td>Joy Davis</td>
</tr>
<tr>
<td>Andy MacKinnon</td>
<td>Zeb King</td>
</tr>
<tr>
<td>Kevin Murdoch</td>
<td>Matt Sahlstrom</td>
</tr>
<tr>
<td>Dean Murdoch</td>
<td>Kathy Santini</td>
</tr>
<tr>
<td>John Rogers</td>
<td></td>
</tr>
</tbody>
</table>

Maureen Sawa – CEO/Board Secretary
Paul McKinnon – Director of Finance and Facilities/Treasurer

<table>
<thead>
<tr>
<th>Liaison to Other Organizations</th>
</tr>
</thead>
<tbody>
<tr>
<td>GVLRA Representative</td>
</tr>
<tr>
<td>GVLRA Alternate</td>
</tr>
<tr>
<td>Friends of Library Foundation</td>
</tr>
<tr>
<td>Island Link Federation Repres</td>
</tr>
<tr>
<td>Island Link Federation Alternate</td>
</tr>
<tr>
<td>BCLTA Representative</td>
</tr>
</tbody>
</table>

* Board Chair and Vice-Chair are ex-officio members

Attachment #4.1
PROPOSED Finance Committee Meeting Dates
All meetings are in Community Meeting Room
12:00pm – 1:00pm

May 8, 2018
September 4, 2018
October 9, 2018

PROPOSED Planning and Policy Committee Meeting Dates
All meetings are in the Community Meeting Room
12:00pm – 1:00pm

April 17, 2018
June 19, 2018
November 6, 2018
Facilities
sxʷeŋxʷəŋ təŋəxʷ James Bay Branch
On January 24, Victoria City Council announced the name of the municipality’s second branch: sxʷeŋxʷəŋ təŋəxʷ James Bay. Pronounced s-hweng hw-ung tongue-oo-hw, sxʷeŋxʷəŋ təŋəxʷ is the Lekwungen name for James Bay.

There was strong support from the community during the City’s Name That Library campaign to name the new branch a local First Nations name and to consult the Songhees and Esquimalt Nations on a suitable name. In consultation with the two local Nations, the name sxʷeŋxʷəŋ təŋəxʷ James Bay Branch was selected. Victoria City council also named the branch’s two meeting rooms the Dr. Elmer Seniemten George M.S.M. Community Room (pronounced Sen-eem-ten), and the Mifflin Wistar Gibbs Study Room (pronounced Wis-ter).

The sxʷeŋxʷəŋ təŋəxʷ James Bay Branch will open in the spring; a Grand Opening celebration is planned for late April or May.

Collections
French Collection
GVPL is offering new French-language materials, purchased with the financial support of the Province of BC and the Government of Canada through the Canada-British Columbia Agreement on Official Languages for French-language Services. GVPL surveyed French-speaking patrons and parents of French Immersion students in 2017 to create their wish list of new French materials. To officially launch the new items in the collection, GVPL presented a French Storytime followed by refreshments on February 23 at the Nellie McClung Branch.

Books for Babies
GVPL received a $25,000 grant from the Times Colonist Literacy Society for our Books for Babies program. The generous support of the Times Colonist ensures that we can continue to connect with families of newborns in Greater Victoria. In 2017, GVPL distributed nearly 2,000 Books for Babies kits.

Innocence: The West Coast Through a Visitor’s Eyes
GVPL contributed the book West Coast Chinese Boy by Sing Lim for an exhibit at the University of Victoria’s Legacy Gallery, open through March 29. “Innocence: The West Coast Through a Visitor’s Eyes” includes artwork and a NFB film featuring Sing Lim and other artists during the 1960s.

Celebrating 75 Years of National Diplomacy
C. Paul Ridout, Honorary Consul for Norway, presented CEO Maureen Sawa with a copy of Roald Amundsen’s Diaries: The Northwest Passage 1903 – 1905. The book features Norwegian polar explorer Roald Amundsen and was produced to mark two historic events: Canada’s 150th anniversary and the 75th anniversary of diplomatic relations between Norway and Canada. Five hundred copies were distributed across the country, including an edition added to the Canadian Parliamentary Library’s Rare Books Collection. The book is now available to borrow from GVPL’s collection.

Programs and Events
Family Literacy Week
GVPL hosted a variety of programs for families and young children during Family Literacy Week, January 21 to 28. Family Literacy Week celebrations are held annually and encourage British Columbians to incorporate informal learning into their daily lives. More than 60 people attended an outdoor StoryWalk at the Juan de Fuca Branch.

Love, Poetry and Chocolate
On Sunday, February 4, Central Branch hosted City of Victoria Poet Laureate Yvonne Blomer and four local poets for the annual Love, Poetry and Chocolate event. More than 70 people attended to savour the words (and the chocolate).
February – Black History Month
More than 50 people visited the Central Branch rotunda on February 3 to speak with members of the BC Black History Awareness Society and to check out books celebrating Black History Month. CHEK included a segment of the event on the evening news. On Family Day, February 12, the Belfry Theatre hosted a world music concert featuring award-winning musicians Cathy Essombe and Patrick Bermel of the band Ardent Tribe.

Reconciliation: Opening the Door to Conversations
The Next Chapter, a CBC radio program hosted by Shelagh Rogers, broadcast an interview with local author Monique Gray Smith on January 29 and February 3. The featured segment was part four of GVPL’s 2017 speaker series, “Reconciliation: Opening the Door to Conversations.” Gray Smith explored how everyone can contribute to healing communities.

The speaker series was an initiative made possible by the Community Fund of Canada’s 150th, a collaboration between Victoria Foundation, the Government of Canada, and extraordinary leaders from coast to coast to coast.

Information about upcoming GVPL programs and events can be accessed via the March-May 2018 Programs & Events Guide.

Staff Opportunities
Library and Archives Canada GLAM Summit; Ontario Library Association Superconference
CEO Maureen Sawa is a national GLAM advisory committee member and a member of the Summit planning committee. Maureen moderated the pan-Canadian session “GLAMs and Communities” as well as “The Ottawa Declaration: About Partnerships within the Gallery, Library, Archive and Museum Sector” at the OLA Superconference that followed. Five additional GVPL staff members attended the Superconference and represented GVPL at various stakeholder groups and meetings, in addition to participating in the conference program.

Ministry of Education – Libraries Branch Connectivity Working Group
The Connectivity Working Group is a committee to review Internet connectivity in Libraries throughout the Province of BC. Committee membership include representatives from the Ministry of Education, BCLC, Library Federations, and representation from libraries of all sizes, both public and academic. The intent of the Committee is to establish an acceptable minimum standard for library users’ Internet connection speed throughout the province. The Committee is also aligning with the recent project announced by the Federal government to run fibre optic network cables in the Pacific from Prince Rupert to Victoria to connect smaller communities that are currently underserved.

Upcoming
Pop-Up Library – Welcome Day Celebration for Immigrants and Refugees
A Welcome Day Celebration will take place at Ecole Victor-Brodeur on Saturday, February 24. GVPL will set up a pop-up library and will be joined by other information tables, a food fair, bazaar, children’s area and more. More than 600 people attended the event last year.

What People Are Saying About the Library
From Share Your Story (gvpl.ca):
My Sanctuary. The Juan de Fuca branch of GVPL is my sanctuary. It’s a place where I can sit back and take wonderful trips into the fascinating world of books. There is something calming and nostalgic about this branch to me and my kids. Even though we do visit other branches, there is something about this branch that speaks to me and my family. The staff are amazingly helpful and kind. Their zeal to help me find books or borrow through interlibrary loans is touching. Their kids and teen collections is awesome and above all, the family corner is a great idea. To me and my kids, it’s like another home.
Explore: Family Day is filled with fun

The event, co-sponsored by the theatre and the Greater Victoria Public Library, features an opening performance by Ann-Bernice Thomas.

Victoria Seed Library celebrates five years

The initiative is in partnership between LifeCycles and the Greater Victoria Public Library, where people who are members of the program.

Our Community: A Monopoly Affair to remember

tickets go to newcomers Pacific Opera Victoria and the Greater Victoria Public Library announced on Valentine’s Day their plan to spread
January 25, 2018

Mr. G. Bunyan, Chair
Greater Victoria Public Library Board
735 Broughton Street
Victoria, BC V8W 3H2

Dear Mr. Bunyan,

**GREATER VICTORIA PUBLIC LIBRARY BOARD – COUNCIL LIAISON**

This letter will confirm that on January 15, 2018, Saanich Council approved the re-appointment of Councillor Murdock as the Council Liaison to the GVPLB for a term to expire in the Fall of 2018.

If you need further information, please feel free to contact me.

Sincerely,

Angila Bains, B.A., CMC
Manager, Legislative Services

/m

cc: Councillor Murdock