The GVPL Board recognizes and acknowledges the traditional territory of the Esquimalt and Songhees Nations on which the Central Branch is located and Board Meetings take place.

A meeting of the Greater Victoria Public Library Board was held on the above date at the above location. The following individuals were in attendance:

**Board Members:**  Trustee R. Martin (Chair)  
Trustee D. Begoray (Vice Chair)  
Trustee M. Boyd  
Trustee R. Burris  
Trustee Tzu-I Chung  
Trustee J. Davis  
Trustee S. Laidlaw  
Trustee J. Loveday  
Trustee A. MacKinnon  
Trustee K. Murdoch  
Trustee D. Murdock  
Trustee J. Rogers  
Trustee M. Sahlstrom

**Staff:**  Ms. M. Sawa, CEO/Secretary  
Ms. L. Jordon, Deputy CEO, Director of Strategic Development  
Ms. D. Main, Director of Human Resources  
Mr. P. McKinnon, Director of Finance and Facilities  
Mr. D. Phillips, Director of Technology and Risk Management  
Ms. J. Windecker, Director of Public Services  
Ms. H. Hughes, CUPE 410  
Ms. M. Payne, Recording Secretary

**Guest:**  Ms. Gabrielle Goudy

**Regrets:**  Trustee B. Beckett  
Trustee K. Burns  
Trustee B. Burton-Krahn  
Trustee D. Curtis  
Trustee Z. King  
Trustee K. Santini

1. **CALL TO ORDER**

   The Secretary called the meeting to order at 12:08p.m.
2. WELCOME & INTRODUCTIONS

The Secretary welcomed the trustees to the Inaugural Board Meeting and introduced the new trustees.

3. APPROVAL OF AGENDA

Moved by Trustee Murdoch, Seconded by Trustee Burris

THAT the January 23, 2018 agenda be approved with the following amendments: add 11.2 2018 Board Committee Membership and Liaison Representatives and 13.1 In-Camera

MOTION CARRIED

4. ELECTION OF OFFICERS

4.1 Election of Chair

The Secretary called for nominations for Chair of the Greater Victoria Public Library Board for a term of one year.

Moved by Trustee Laidlaw and seconded by Trustee Murdoch THAT Trustee Martin be nominated for the position of Board Chair for a one year term.

A call for further nominations was made three times. There were no further nominations.

Voting by show of hands was conducted and Trustee Martin was re-elected as Chair of the Greater Victoria Public Library Board.

4.2 Election of Vice-Chair

The Chair called for nominations for Vice-Chair of the Greater Victoria Public Library Board for a term of one year.

Moved by Trustee Davis and seconded by Trustee Burris THAT Trustee Begoray be nominated for the position of Vice Chair for a one year term.

A call for further nominations was made three times. There were no further nominations.

Voting by show of hands was conducted and Trustee Begoray was re-elected as Vice-Chair of the Greater Victoria Public Library Board.

5. CHAIR’S REMARKS

Trustee Martin thanked the Board for the opportunity to continue as Chair.

Trustee Martin provided highlights from 2017:
- Board engagement increased, and this will continue to be a focus in 2018;
- New GVPL website;
• Expanded digital resources with Lynda.com;
• Expansion of outreach activities and partnerships

Trustee Martin thanked Gabrielle Goudy for her commitment to GVPL and for her work on the Board. Trustee Bob Beckett is the new Langford Citizen Representative.

Trustee Martin welcomed Trustee Jeremy Loveday, City of Victoria Council Representative and Trustee Tzu-I Chung, City of Victoria Citizen Representative.

The District of Oak Bay Council, the District of Highlands Council and the District of Metchosin Council approved the 2018 budget.

Budget presentations are scheduled for View Royal and Esquimalt in February and March.

6. APPOINTMENT OF SIGNING AUTHORITY

There is no change to the signing authority.

7. APPROVAL OF MINUTES

Moved by Trustee Murdoch, Seconded by Trustee Sahlstrom

THAT the minutes of the December 13, 2017 Regular Board Meeting be approved

MOTION CARRIED

8. BUSINESS ARISING FROM PREVIOUS MEETING

None

9. CEO REPORT TO THE BOARD

Ms. Sawa reported there will be an imminent announcement of the naming of the new branch in James Bay from the City of Victoria. Advanced notification will be provided to the Board.

There will be an opportunity for Trustees to visit the new James Bay branch prior to opening and preview tours will be booked. Dates to follow.

Changes are being made to the Goudy Branch to improve access to the washrooms. Design drawings are being finalized for the relocation of the Esquimalt Branch to the Town Square development.

Mr. McKinnon, Director of Finance and Facilities is working with the City of Victoria to finalize a parking reimbursement process. Currently, trustees can submit expense forms for reimbursement.
Kristine Marshall will be providing information regarding library events through the Board extranet and trustee weekly update. Trustees are encouraged to participate.

Ms. Sawa, CEO and Ms. Wood, Director of Communications & Development will be attending and presenting at the GLAM Summit and OLA conference in Toronto at the end of January.

GVPL will provide a pop up library at the Saanich Family Day at Cedar Hill Recreation Centre on February 12.

10. COMMITTEE REPORTS

None

11. NEW BUSINESS

11.1 2018 Trustee Appointments by Municipality

The 2018 Trustee Appointments by Municipality were reviewed for information.

11.2 2018 Board Committee Membership and Liaison Representatives

The 2018 Board Committee Membership and Association Representatives were discussed. Committee Chairs and Vice-Chairs will be determined by the committee.

Chair Martin called for interest for the Greater Victoria Labour Relations Association (GVLRA) Alternate position. Trustee Loveday was appointed as the Alternate.

Trustee Laidlaw was appointed as the Friends of the Library Liaison.

Trustee King is stepping down from his role as IslandLink Board representative Trustee Laidlaw was appointed as the Board representative, with Trustee Davis as the Alternate.

BCLTA Board Representative Trustee Boyd continues in this role.

12. REPORTS/PRESENTATIONS BOARD AND STAFF

12.1 BCLTA Update

The BCLTA Conference and AGM will be held on May 13, 2018, following the BCLA annual conference on May 9-11, 2018. Trustee Boyd encouraged trustees to attend.

12.2 IslandLink Federation Update

The IslandLink Federation Board’s Fall meeting will take place in Powell River in September 2018.

12.3 Friends of the Library Update

The next Friends of the Library book sale is February 11 at Nellie McClung.
13. BOARD CORRESPONDENCE

Moved by Trustee Rogers, Seconded by Trustee Murdoch

THAT the Board receive the Correspondence.  
MOTION CARRIED

14. IN-CAMERA BUSINESS

Moved by Trustee Loveday, Seconded by Trustee Begoray

THAT the Board move In-Camera.  
MOTION CARRIED

15. NEXT MEETING

Tuesday, February 27, 2018 12:00p.m. – 1:30p.m.

16. ADJOURNMENT

Moved by Trustee Loveday, Seconded by Trustee Burris

THAT the January 23, 2018 Regular Board Meeting adjourn. 
MOTION CARRIED

Meeting adjourned at 12:53p.m.

_________________________________________  _________________________________________
Board Chair                                                                                 Board Secretary