MINUTES
GREATER VICTORIA PUBLIC LIBRARY BOARD REGULAR MEETING

Central Branch 735 Broughton Street
Community Meeting Room
May 28, 2019 12:00p.m. – 1:00p.m.

The GVPL Board recognizes and acknowledges the traditional territory of the Esquimalt and Songhees Nations on which the central branch is located and board meetings take place.

A meeting of the Greater Victoria Public Library Board was held on the above date at the above location. The following individuals were in attendance:

**Board Members:**
- Trustee D. Begoray (Chair)
- Trustee A. MacKinnon (Vice-Chair)
- Trustee A. Appleton
- Trustee B. Beckett
- Trustee M. Boyd
- Trustee T. Chung
- Trustee E. Glover
- Trustee K. Harper
- Trustee K. Roessingh
- Trustee J. Rogers
- Trustee M. Sahlstrom
- Trustee K. Santini
- Trustee J. Vermeulen

**Staff:**
- M. Sawa, CEO/Board Secretary
- P. McKinnon, Director, Finance and Facilities/Board Treasurer
- D. Main, Director, People and Culture
- D. Phillips, Director, Technology and Integration
- J. Windecker, Director, Library Services, Innovation and Delivery
- D. Wood, Director, Library Services, Planning and Engagement
- K. Marshall, Recording Secretary

**Regrets:**
- Trustee D. Curtis
- Trustee J. Davis
- Trustee Z. King
- Trustee D. Kobayashi
- Trustee S. Laidlaw
- Trustee J. Loveday

1. **CALL TO ORDER AND INDIGENOUS ACKNOWLEDGEMENT**

   Meeting called to order at 12:00p.m.
2. **INDIGENOUS ACKNOWLEDGEMENT**

Trustee Begoray provided the Indigenous acknowledgement.

3. **CHAIR’S REMARKS**

4. **CONSENT AGENDA**

Trustee Sahlstrom requested that item 4.1 Approval of Agenda be removed from the consent agenda. Trustee Sahlstrom proposed an amendment to the agenda, addition of item 7.2 New Book.

4.1 **Approval of Agenda**

Moved by Trustee Santini, Seconded by Trustee Sahlstrom

THAT the May 28, 2019 amended agenda be approved. **MOTION CARRIED**

4.2 **Approval of Minutes, April 23, 2019**

Moved by Trustee Roessingh, Seconded by Trustee Appleton

THAT the April 23, 2019 minutes be approved. **MOTION CARRIED**

5. **OFFICERS REPORTS**

5.1 **Chair Report**

Trustee Begoray provided the chair’s report.

The Emerging Local Author Collection launch that took place on May 4 was well attended. There are 120 books in the 2019 collection.

A plaque dedicated to Mifflin Wistar Gibbs was unveiled on May 4 at Irving Park with a reception following that was held at the sx̱ənəʔən taʔəxʷ James Bay Branch.

The 2019 BCLTA Summit in Surrey was attended by Trustees Begoray, Glover and Harper. Trustees Begoray and Glover were elected to the BCLTA executive.

Planning for the 2019 board retreat has begun.

Trustee Begoray congratulated Trustee Glover for receiving the BC Transit Healthy Standard of Living Award from Leadership Victoria.

5.2 **CEO Report to the Board**

M. Sawa provided the CEO report.

GVPL received the American Library Association’s John Cotton Dana Award for GVPL’s Change Your Mind Campaign.

Municipal councillors, BCLA, BCLTA, ABCPLD and the BC Library Coop are currently engaged in
advocacy efforts for increased provincial government funding for public libraries.

June is Indigenous history month. A variety of programs and events have been planned across the system in recognition.

The art installation at the sxʷeŋxʷəŋ taŋəxʷ James Bay Branch by City of Victoria Artist-in-Residence, Luke Ramsay will be unveiled on May 31.

Staff Development Day is June 19. The theme is Taking Flight and Ian Rye from Pacific Opera Victoria is the keynote speaker. Trustees are invited to attend the morning session.

GVPL is participating in the Canadian Urban Libraries Council’s (CULC) initiative: One eRead Canada which runs from June 3 – June 30.

The Friends of the Library AGM is June 13, 2019 and trustees are encouraged to attend.

Dan Phillips, Director, Technology and Innovation has resigned. Dan has been with GVPL for eleven years. Trustees thanked Dan for his years of service.

6. BUSINESS ARISING FROM PREVIOUS MEETING

None

7. COMMITTEE REPORTS

7.1 Finance Committee Meeting May 7, 2019 – Oral Report

Trustee Boyd provided an update on the May 7, 2019 Finance Committee Meeting. Trustee Boyd was appointed Chair and Trustee Harper was appointed Vice-Chair. L. Lee, Partner, Audit, KPMG and S. Burton, Senior Manager, Audit, KPMG attended to report on the audited financial statements and the KPMG Audit Findings Report

7.1.1 Draft Audited Financial Statement – Fiscal 2018


Moved by Trustee Boyd, Seconded by Trustee Roessingh

THAT the Draft Audited Financial Statement – Fiscal 2018 be approved.

MOTION CARRIED

7.1.2 KPMG Audit Findings Report – Fiscal 2018


Moved by Trustee Harper, Seconded by Trustee Vermeulen

THAT the KPMG Audit Findings Report – Fiscal 2018 be approved.

MOTION CARRIED
7.1.3 Statement of Financial Information (SOFI) – Fiscal 2018


Moved by Trustee Boyd, Seconded by Trustee Roessingh

THAT the Statement of Financial Information (SOFI) – Fiscal 2018 be approved.  

MOTION CARRIED

7.1.4 Surplus Recommendations

Trustee Boyd and P. McKinnon explained the Surplus Recommendations.

Moved by Trustee Boyd, Seconded by Trustee Roessingh

THAT the Surplus Recommendations be approved.  

MOTION CARRIED

Trustee Boyd thanked staff for their work.

7.2 New Book

Trustee Sahlstrom shared information about a new book, *Billy Foster* that is of significant local history interest. Trustees were invited to the book launch that will take place June 14 at 1:00pm at the Sheraton Hotel in Langford.

8. NEW BUSINESS
None

9. STAFF PRESENTATIONS
9.1 Staff Presentation: John Cotton Dana Award

D. Wood, Director, Library Services, Planning and Engagement provided a presentation on GVPL’s Change Your Mind Campaign which has won the American Library Association’s 2019 John Cotton Dana Award for outstanding library public relations. The award will be presented in June at the ALA conference in Washington, D.C.

10. BOARD LIAISON UPDATES
10.1 Friends of the Library

Trustee Santini provided the Friends of the Library update. The next Friends of the Library book sale is June 22 – 23 at the Nellie McClung branch.

10.2 GVLRA

Trustee Harper provided a GVLRA update and noted that planning for the next strategic plan has begun.

10.3 BCLTA

Trustee Glover provided the BCLTA update. The BCLTA AGM was held on May 11. The focus was on advocating for increased provincial funding for libraries.
11. NEXT MEETING DATE
   June 25, 2019 12:00p.m.-1:00p.m.

12. ADJOURNMENT
   Moved by Trustee Santini, Seconded by Trustee
   THAT the May 28, 2019 Regular Board Meeting adjourn
   MOTION CARRIED

   Meeting adjourned at 1:02pm

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Board Chair                                                               Board Secretary