A meeting of the Greater Victoria Public Library Board was held on the above date at the above location. The following individuals were in attendance:

**Board Members:**
- Trustee D. Begoray (Chair)
- Trustee A. MacKinnon (Vice-Chair)
- Trustee A. Appleton
- Trustee B. Beckett
- Trustee M. Boyd
- Trustee T. Chung
- Trustee J. Davis
- Trustee K. Harper
- Trustee D. Kobayashi
- Trustee S. Laidlaw
- Trustee J. Loveday
- Trustee K. Roessingh
- Trustee J. Rogers
- Trustee K. Santini
- Trustee J. Vermeulen

**Staff:**
- M. Sawa, CEO/Board Secretary
- P. McKinnon, Director, Finance and Facilities/Board Treasurer
- D. Main, Director, People and Culture
- J. Windecker, Director, Library Services, Innovation and Delivery
- D. Wood, Director, Library Services, Planning and Engagement
- K. Marshall, Recording Secretary
- D. Joyce, CUPE 410 President

**Regrets:**
- Trustee D. Curtis
- Trustee E. Glover
- Trustee Z. King
- Trustee M. Sahlstrom

1. **CALL TO ORDER**

   Trustee Begoray called the meeting to order at 12:00p.m.

2. **INDIGENOUS ACKNOWLEDGEMENT**

   Trustee Begoray provided the Indigenous acknowledgement.
3. CHAIR’S REMARKS

Trustee Begoray welcomed trustees to the October board meeting.

October is BC Library Month.

A reminder that the board retreat is November 2. Please RSVP to K. Marshall.

4. CONSENT AGENDA

Moved by Trustee Kobayashi, Seconded by Trustee Davis

THAT the October 22, 2019 consent agenda be approved.  

MOTION CARRIED

5. OFFICERS’ REPORTS

5.1 Chair Report

Trustee Begoray provided the Chair report.

Trustee Begoray and Trustee MacKinnon attended the BC Legislature, along with GVPL staff and volunteers and a patron, as guests on October 8 for the October BC Library Month proclamation.

Trustee Begoray attended the 2019 Victoria Book Prize Awards.

5.2 CEO Report to the Board

M. Sawa, CEO provided the CEO report.

M. Sawa attended Union of BC Municipalities Convention in Vancouver on September 25 and 26. This year’s UBCM provided many opportunities to promote the value of B.C. public libraries. The $20 million by 2020 Campaign received much attention. Trustee Boyd participated in a UBCM clinic entitled ‘Libraries Support Resilient Communities’ which was well attended. Central Saanich councillors and M. Sawa met with the Minister of Education to discuss library funding. All 10 library funding resolutions presented at this year’s convention were passed.

The Saanich Centennial branch book drops will resume operation on November 1. A temporary service point will be available inside the Pearkes Recreation Centre until the branch reopens after restoration work is completed.

M. Sawa attended the Canadian Urban Libraries Councils (CULC) fall meeting in London, ON. Topics of discussion included intellectual freedom and digital content issues.

GVPL’s inaugural staff leadership development program was completed in October. The next cohort will begin in January. Special thanks to D. Main, Director, People and Culture for her efforts in executing such a successful initiative.

6. BUSINESS ARISING FROM PREVIOUS MEETING

None
7. COMMITTEE REPORTS

7.1 Finance Committee Meeting October 1, 2019

Trustee Boyd provided a finance committee report. At the October 1, 2019 meeting the committee proposed minor formatting changes to the draft budget and five-year financial plan layout.

8. NEW BUSINESS

8.1 Draft Budget 2020 and Five-Year Financial Plan

Trustee Boyd presented the Draft Budget 2020 and Five-Year Financial Plan.

Moved by Trustee Boyd, Seconded by Trustee Rogers

THAT the Draft Budget 2020 and Five-Year Financial Plan be approved.  

MOTION CARRIED

8.2 Staff Development Day 2020

M. Sawa described the importance of GVPL’s annual Staff Development Day and requested Board approval for a system-wide closure on June 17, 2020 for Staff Development Day.

Moved by Trustee Roessingh, Seconded by Trustee Davis

THAT GVPL be closed system-wide for Staff Development Day on June 17, 2020

MOTION CARRIED

Trustees expressed their appreciation to the CEO for establishing this initiative.

9. BOARD LIAISON UPDATES

9.1 Friends of the Library

Trustee Santini provided the Friends of the Library update. The next Friends of the Library book sale will be held on November 23 and 24 at Pearkes Recreation Centre.

9.2 British Columbia Library Trustees Association (BCLTA)

Trustee Begoray and Trustee Glover participated in the fall BCLTA retreat which included a meeting with the Assistant Deputy Minister of Education as well as a strategic planning session.

9.3 IslandLink Federation

Trustee Laidlaw provided the IslandLink Federation update. GVPL hosted the IslandLink strategic planning day and fall meeting held on October 4 and 5 at GVPL’s sxʷeŋxʷəŋ təŋəxʷ James Bay Branch. She expressed thanks to D. Wood for her facilitation of the strategic planning session.
10. NEXT MEETING DATE

November 19, 2019 12:00pm-1:00pm

11. ADJOURNMENT

Moved by Trustee Santini, Seconded by Trustee Beckett

THAT the October 22, 2019 Regular Board Meeting adjourn

MOTION CARRIED

Meeting adjourned at 12:31pm

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Board Chair

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Board Secretary