The GVPL Board recognizes and acknowledges the traditional territory of the Esquimalt and Songhees Nations on which the central branch is located and board meetings take place.

A meeting of the Greater Victoria Public Library Board was held on the above date at the above location. The following individuals were in attendance:

**Board Members:**
- Trustee D. Begoray (Chair)
- Trustee A. MacKinnon (Vice-Chair)
- Trustee A. Appleton
- Trustee M. Boyd
- Trustee D. Curtis
- Trustee J. Davis
- Trustee E. Glover
- Trustee K. Harper 12:08pm arrived
- Trustee Z. King 12:07pm arrived
- Trustee D. Kobayashi
- Trustee S. Laidlaw
- Trustee J. Loveday
- Trustee K. Roessingh
- Trustee J. Rogers
- Trustee M. Sahlstrom
- Trustee K. Santini

**Staff:**
- M. Sawa, CEO/Board Secretary
- P. McKinnon, Director, Finance and Facilities/Board Treasurer
- D. Main, Director, People and Culture
- J. Windecker, Director, Innovation and Delivery
- D. Wood, Director, Planning and Engagement
- K. Marshall, Recording Secretary
- D. Joyce, CUPE 410 President

**Regrets:**
- Trustee B. Beckett
- Trustee T. Chung
- Trustee J. Vermeulen

1. **CALL TO ORDER AND INDIGENOUS ACKNOWLEDGEMENT**

Meeting called to order at 11:59 a.m.
2. INDIGENOUS ACKNOWLEDGEMENT

Trustee Begoray provided the Indigenous acknowledgement.

3. CHAIR’S REMARKS

Trustee Begoray welcomed trustees to the September board meeting.

4. CONSENT AGENDA

Moved by Trustee Roessingh, Seconded by Trustee Appleton

THAT the September 17, 2019 consent agenda be approved.

MOTION CARRIED

5. OFFICERS REPORTS

5.1 Chair Report

Trustee Begoray provided the chair report, which included two pieces of correspondence from a library patron regarding security procedures in the courtyard of the Central Branch.

M. Sawa, CEO provided information regarding the Waddington Complex courtyard and confirmed that courtyard security is not controlled by GVPL. GVPL did not request additional security and has expressed to the City of Victoria the importance of providing the public with a welcoming space. Trustee Begoray will respond to the patron with a letter from the board.

Trustee King arrived at 12:07pm
Trustee Harper arrived at 12:08pm

5.2 CEO Report to the Board

M. Sawa, CEO provided the CEO report.

The Saanich Centennial branch remains closed until further notice. Plans are underway to establish a temporary holds pick-up and book drop-off point in the adjoining recreation centre until the branch reopens.

Over 9,000 children participated in the Summer Reading Club (SRC) an increase of 6.5% over 2018.

M. Sawa will be attending the Union of British Columbia Municipalities (UBCM) convention in Vancouver as a delegate and participating in several UBCM events relating to B.C. public libraries.

GVPL staff presented two conference sessions at the 2019 Pacific Northwest Library Association (PNLA) conference in Spokane, Washington.

6. BUSINESS ARISING FROM PREVIOUS MEETING

6.1 Provincial Library Funding Advocacy

6.1.1 UBCM update

20 x 20 campaign buttons were provided to board trustees. Each councillor representative received an allotment to distribute to fellow councillors to be worn at the UBCM convention to
support the Libraries’ Partners Group advocacy campaign for increased provincial funding in 2020.

Trustee Boyd will be participating in a panel session at the UBCM convention entitled “Libraries Support Resilient Communities.”

In August M. Sawa and the Executive Director of BCLA met with Minister of Finance, Carole James to provide her with information relating to the role public libraries play in the province and the need for increased provincial funding for public libraries in BC.

6.1.2 Additional Opportunities

Trustees discussed how to initiate new partnerships with additional key stakeholders to advocate for restoring provincial library funding.

6.2 Canadian Urban Libraries Council (CULC) Digital Publications Advocacy Campaign

6.2.1 Fall update

CULC’s federal digital publications advocacy campaign is ongoing. CULC has asked all members to communicate with local federal electoral candidates asking for support. Letter templates are available.

Moved by Trustee Rogers, Seconded by Trustee Roessingh

THAT the Board direct staff to proceed with the next phase of the CULC e-content government relations campaign.

MOTION CARRIED

7. COMMITTEE REPORTS

7.1 Planning and Policy Committee Meeting September 10, 2019

Trustee Davis provided a planning and policy committee meeting report. The board retreat is November 2, 2019 and all trustees are encouraged to attend.

7.2 Finance Committee Meeting August 27, 2019

Trustee Boyd provided a finance committee meeting report. The finance committee reviewed the first draft of the 2020 budget and five-year financial plan. The committee meets again on October 1 to review the final draft of the 2020 budget and five-year financial plan. All trustees are encouraged to attend. The final draft of the budget will be presented at the October 22, 2019 board meeting for approval.

8. NEW BUSINESS

8.1 Board Retreat 2019

Trustee Kobayashi provided an update on plans for the November 2, 2019 board retreat. The board retreat will be held at the University Club, University of Victoria from 9:00am – 3:00pm. The purpose is to discuss issues currently facing the board. The book, Palaces of the People is required reading and was distributed to all trustees.
Four key issues have been identified and selected reading material will be provided for each topic in advance of the retreat:
- Central branch
- Freedom of expression
- Strategic planning and metrics
- Fines and fees

9. BOARD LIAISON UPDATES

9.1 Friends of the Library

Trustee Santini provided a Friends of the Library update. The Nellie McClung book sale raised $8,252 and had approximately 400-500 customers. Books that were not sold will be saved for the next book sale.

9.2 British Columbia Library Trustees Association (BCLTA)

Trustee Glover provided a BCLTA update. The BCLTA board retreat is September 27 and 28. The retreat will discuss developing strategic partnerships and preliminary planning for the annual BC Library Conference trustees’ summit. Trustee Glover encouraged board trustees to read and subscribe to the BCLTA bulletin at bclta.ca

9.3 IslandLink Federation

Trustee Laidlaw provided an IslandLink Federation report. The IslandLink Federation AGM is October 4 and 5 hosted by GVPL. October 4 is a strategic planning session and October 5 is the AGM. All trustees are invited to attend the lunch on October 5.

9.4 Greater Victoria Labour Relations Association (GVLRA)

Trustee Harper provided an update. GVLRA has begun their strategic planning.

10. NEXT MEETING DATE

October 22, 2019 12:00pm-1:00pm

11. ADJOURNMENT

Moved by Trustee Boyd, Seconded by Trustee Sahlstrom

THAT the September 17, 2019 Regular Board Meeting adjourn

MOTION CARRIED

Meeting adjourned at 1:00pm

______________________________  ________________________________
Board Chair                      Board Secretary