DRAFT MINUTES
GREATER VICTORIA PUBLIC LIBRARY BOARD REGULAR MEETING
Electronic Meeting – MS Teams
April 28, 2020 12:00pm – 1:00pm

An electronic meeting of the Greater Victoria Public Library Board was held on the above date. The following individuals were in attendance:

**Board Members:**
- Trustee A. Appleton
- Trustee D. Begoray
- Trustee M. Boyd
- Trustee T. Chung
- Trustee J. Davis
- Trustee E. Glover (12:26)
- Trustee K. Harper
- Trustee A. Holthuis
- Trustee D. Kobayashi
- Trustee S. Laidlaw
- Trustee G. Lemon
- Trustee J. Loveday
- Trustee A. MacKinnon
- Trustee K. Roessingh
- Trustee M. Sahlstrom (left meeting at 12:15pm)
- Trustee D. Seaton (left meeting at 1:09)
- Trustee B. Thompson
- Trustee J. Vermeulen

**Regrets:**
- Trustee K. Santini

**Staff:**
- M. Sawa, CEO/Secretary
- P. McKinnon, Director Finance and Facilities
- D. Main, Director People and Culture
- J. Windecker, Director Library Services, Innovation and Delivery
- D. Wood, Director Library Services, Planning and Engagement
- K. Marshall, Recording Secretary
- F. Ferriera CUPE 410 President

1. **CALL TO ORDER**

   Trustee Begoray called the meeting to order at 11:59am.

   Trustee Begoray provided the Indigenous acknowledgement.

2. **CHAIR’S REMARKS**

   Trustee Begoray welcomed Trustee Seaton, Langford Citizen Representative to the board and welcomed CUPE 410 president, Fatima Ferriera.
3. APPROVAL OF CONSENT AGENDA

Moved by Trustee Sahlstrom, Seconded by Trustee Davis

THAT the April 28, 2020 consent agenda be approved

MOTION CARRIED

4. OFFICERS REPORTS
4.1 Chair Report
Trustee Begoray provided the chair report. A finance committee meeting was held on April 23, 2020. Trustee Boyd was elected Chair and Trustee Harper was elected Vice-Chair. Trustee Begoray thanked them for their commitment and for volunteering to chair the committee.

4.2 CEO Report

M. Sawa, CEO provided the CEO report.

All GVPL locations were closed on March 16, 2020 and a plan for focusing on increasing virtual services was implemented.

Programming for March Spring Break was cancelled.

M. Sawa expressed appreciation to the board for their support.

5. BUSINESS ARISING FROM PREVIOUS MEETING
None

6. COMMITTEE REPORTS
6.1 Finance Committee Meeting April 23, 2020

Trustee Boyd provided the finance committee meeting report. The April 23, 2020 meeting was the first finance committee meeting of 2020. Trustee Boyd was elected Chair of the committee and Trustee Harper was elected Vice-Chair. Trustee Boyd thanked staff for their help with organizing the electronic meeting. The next finance committee meeting will be May 5, 2020. The auditors from KPMG will be presenting and all trustees are welcome to attend.

7. NEW BUSINESS
7.1 Provincial Grant Report 2019

M. Sawa presented the Provincial Grant Report 2019 for information.

7.2 Annual Provincial Library Funding 2020

GVPL received $632,00 in Provincial Library Funding for 2020. The libraries branch of the Ministry of Education has released a new strategic plan and it will be posted on the GVPL board extranet.
7.3 Provincial One-time Digital Initiatives Grant 2020

GVPL received a one-time grant of $40,605 from the Ministry of Education for enhancement of digital services, technology and connectivity initiatives.

8. BOARD LIAISON UPDATES

8.1 Friends of the Library Update

Nothing to report

8.2 British Columbia Library Trustee Association (BCLTA) Update

BCLTA held a virtual trustee conference call on April 18, 2020.

8.3 IslandLink Federation

Summer programming has been cancelled.

9. IN-CAMERA MEETING

Moved by Trustee Roessingh, Seconded by Trustee Holthuis

THAT the Board move in-camera

MOTION CARRIED

10. NEXT MEETING DATE

May 26, 2020 at 12:00pm – 1:00pm

11. ADJOURNMENT

Meeting adjourned at 1:13pm

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Board Chair                                                                 Board Secretary