An electronic meeting of the Greater Victoria Public Library Board was held on the above date. The following individuals were in attendance:

**Board Members:**
- Trustee A. Appleton
- Trustee D. Begoray
- Trustee M. Boyd
- Trustee J. Davis
- Trustee E. Glover
- Trustee K. Harper
- Trustee A. Holthuis
- Trustee D. Kobayashi
- Trustee S. Laidlaw (12:18)
- Trustee G. Lemon
- Trustee J. Loveday
- Trustee A. MacKinnon
- Trustee K. Roessingh
- Trustee K. Santini
- Trustee D. Seaton
- Trustee B. Thompson
- Trustee J. Vermeulen

**Regrets:**
- Trustee T. Chung
- Trustee M. Sahlstrom

**Staff:**
- M. Sawa, CEO/Secretary
- P. McKinnon, Director Finance and Facilities
- D. Main, Director People and Culture
- A. Polinsky, Acting Director Communications and Development
- J. Windecker, Director Library Services, Innovation and Delivery
- D. Wood, Privacy Officer, Director, Planning and IT
- K. Marshall, Recording Secretary
- F. Ferreira, President CUPE 410

1. **CALL TO ORDER**

   Trustee Begoray called the meeting to order at 12:00 p.m.

2. **INDIGENOUS ACKNOWLEDGEMENT**

   Trustee Begoray provided the Indigenous acknowledgement.
3. CHAIR’S REMARKS

Trustee Begoray provided the Chair’s remarks.

4. APPROVAL OF CONSENT AGENDA

Moved by Trustee Harper, Seconded by Trustee Roessingh

THAT the October 27, 2020 consent agenda be approved

MOTION CARRIED

5. OFFICERS REPORTS

5.1 Chair Report

Trustee Begoray provided the Chair report. The finance committee will be reporting on the 2021 Draft Budget and Five-Year Financial Plan. The next planning and policy committee meeting is November 3, 2020. Trustee Begoray thanked staff for their continued work on the service restoration plan.

5.2 CEO Report

M. Sawa, CEO, introduced the temporary Director of Communications and Development, Alyssa Polinsky and provided the CEO report.

Online library card registrations and circulation of ematerials has increased compared to the same period in 2019, with circulation of ematerials increasing 48%.

6. BUSINESS ARISING FROM PREVIOUS MEETING

None

7. COMMITTEE REPORTS

7.1 Finance Committee Oral Report

Trustee Boyd presented the report of the finance committee. The finance committee met on October 6, 2020. All trustees were invited to attend the meeting. Trustees who were unable to attend were provided the opportunity to meet individually with the committee executive and senior staff to discuss the 2021 Budget and Five-Year Financial Plan.

7.1.1 Budget 2021 and Five-Year Financial Plan

Moved by Trustee Boyd, Seconded by Trustee Harper

THAT the Board approve the 2021 Budget and Five-Year Financial Plan

MOTION CARRIED

8. NEW BUSINESS

None
9. BOARD LIAISON UPDATES

9.1 Friends of the Library (FOL) Update

Trustee Santini provided the FOL update

9.2 British Columbia Library Trustee Association (BCLTA) Update

Trustee Glover provided the BCLTA update. The BCLTA AGM was held virtually on October 6, 2020. BCLTA is offering a variety of upcoming workshops. Trustees were encouraged to attend.

9.3 IslandLink Federation

Trustee Davis provided the IslandLink Federation update and welcomed Trustee Seaton as the Islandlink Federation alternate representative. The next meeting of the Federation board will be held in February 2021.

10. IN-CAMERA MEETING

Moved by Trustee Lemon, Seconded by Trustee Harper

THAT the Board move in-camera

MOTION CARRIED

11. NEXT MEETING DATE

December 15, 2020 12:00pm – 1:00pm

12. ADJOURNMENT

Meeting adjourned 1:07p.m.