Addendum 1

The following questions have been asked on this RFP:

1) In 2019, I was successful in pre-qualifying the GVPL on its RFSQ for Interior Design Services. Was our company invited to respond to the current RFP as a result of pre-qualifying in 2019?

The package was sent to each firm that prequalified.

2) Is this RFP a select invite or is it a public RFP. If the former, how many proponents have been invited?

It has been posted publicly.

3) The RFP requests the services of an Interior Design consultant. Does the GVPL wish to procure the services of firms with qualified Registered Interior Designers (R.I.D.) registered with the Interior Designers Institute Of British Columbia (IDIBC) or some other definition?

Yes or Canadian Equivalent.

4) Is the RFP limited to Interior Design Consulting firms or is the GVPL expecting that furniture vendors will also submit proposals for this RFP?

We do not expect furniture vendors to submit bids.

5) Is the GVPL looking for a proprietary furniture and equipment specification or a Performance Specification (generic). I.e., would the consultant be expected to provide specifications for specific makes and models of furniture or rather, describe minimum performance quality, size and acceptable finishes. This makes a difference both in terms of level of effort required and the ability for the GVPL to tender to furniture vendors for competitive pricing when required in the future.

Proprietary furniture and equipment specification.

6) If a proprietary specification is required, does the GVPL anticipate requiring flexibility in finish specifications from branch to branch? I.e, would the specification take into account each individual branch context in terms of selecting furniture and equipment finishes and colours or is the expectation to standardize across the branch system?

The expectation is that some flexibility will be required based on branch specific considerations (ie: colour palettes).
7) On page 21, Appendix “B”, Stage 3: 3.1 states: “Those Vendors who have been short listed will be asked to provide a demonstration of their cleaning process.” Could you please clarify what this means in terms of consultant services or whether this has been included in error.

**This is in error.**

8) In Part I, Section 4, Timeline a “First Draft Review” is indicated on September 1, 2021. Can we assume this is the date on which GVPL will provide comments on the consultant’s draft report?

**This is correct.**

9) In Part III, Section 8.0, 8.1 indicates that “The first draft is to be prepared by the end of June 2021 and finalized and ready to present to GVPL staff on August 15th, 2021.” Is the first draft due at the end of June or on August 15th?

**August 15th submittal to GVPL for review.**

Questions relating to this tender must be directed to:

Cory Cherriere, Facilities Coordinator
Email: ccherriere@gvpl.ca