An electronic meeting of the Greater Victoria Public Library Board was held on the above date. The following individuals were in attendance:

**Board Members:**
- Trustee A. Appleton
- Trustee D. Begoray
- Trustee M. Boyd
- Trustee T. Chung
- Trustee J. Davis
- Trustee E. Glover
- Trustee K. Harper
- Trustee A. Holthuis
- Trustee D. Kobayashi
- Trustee S. Laidlaw
- Trustee G. Lemon
- Trustee J. Loveday
- Trustee A. MacKinnon
- Trustee K. Roessingh
- Trustee K. Santini
- Trustee D. Seaton
- Trustee B. Thompson
- Trustee J. Vermeulen

**Regrets:**
- Trustee M. Sahlstrom

**Staff:**
- M. Sawa, CEO/Secretary
- P. McKinnon, Director Finance and Facilities
- D. Main, Director People and Culture
- A. Polinsky, Acting Director Communications and Development
- J. Windecker, Director Library Services, Innovation and Delivery
- D. Wood, Privacy Officer, Director, Planning and IT
- K. Marshall, Recording Secretary
- F. Ferreira, President CUPE 410

1. **CALL TO ORDER**

   Trustee Begoray called the meeting to order at 12:05 p.m.

2. **INDIGENOUS ACKNOWLEDGEMENT**

   Trustee Begoray provided the Indigenous acknowledgement.
3. **CHAIR’S REMARKS**

Trustee Begoray provided the Chair’s remarks.

4. **APPROVAL OF CONSENT AGENDA**

Moved by Trustee Harper, Seconded by Trustee Kobayashi

THAT the December 15, 2020 agenda be approved

MOTION CARRIED

Moved by Trustee Appleton, Seconded by Trustee Kobayashi

THAT the November 24, 2020 regular board meeting minutes be amended to include:

The board referred operational implementation of the public participation policy to the planning and policy committee.

MOTION CARRIED

Moved by Trustee Appleton, Seconded by Trustee Lemon

THAT the November 24, 2020 regular board meeting amended minutes be approved

MOTION CARRIED

5. **OFFICERS REPORTS**

5.1 **Chair Report**

Trustee Begoray provided the Chair report. Trustee Begoray thanked staff and the CEO for their support and hard work during 2020.

5.2 **CEO Report**

M. Sawa, CEO provided the CEO report. M. Sawa expressed her appreciation to staff for their dedication and achievements during this unprecedented year. Phase 3 of the Service Restoration Plan will begin in January 2021.

6. **BUSINESS ARISING FROM PREVIOUS MEETING**

None

7. **COMMITTEE REPORTS**

None

8. **NEW BUSINESS**

8.1 **2021 Regular Board Meeting Proposed Dates**

Moved by Trustee Kobayashi, Seconded by Trustee Lemon

THAT the 2021 Regular Board Meeting Proposed Dates be approved.

MOTION CARRIED
8.2 Side Letter WSPR GVPL JDF Branch

The side letter WSPR GVPL JDF Branch has been signed by the chair on behalf of the board and sent to the municipal signatories for signature.

8.3 Outgoing Trustees Recognition

Trustee Begoray recognized outgoing Trustees Laidlaw and Loveday for their contribution to the board and thanked them for their dedication and engagement.

9. BOARD LIAISON UPDATES

9.1 Friends of the Library (FOL) Update

Nothing to report.

9.2 British Columbia Library Trustee Association (BCLTA) Update

Trustee Glover provided the BCLTA update. The BCLTA December bulletin contains workshop and trustee meetup dates and information. Trustees were encouraged to review the bulletin.

9.3 IslandLink Federation

Nothing to report.

10. IN-CAMERA MEETING

Moved by Trustee Roessingh, Seconded by Trustee Santini

 THAT the Board move in-camera

 MOTION CARRIED

11. NEXT MEETING DATE

January 26, 2021 12:00p.m. – 1:00p.m.

12. ADJOURNMENT

Meeting adjourned 12:41p.m.

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Board Chair                  Board Secretary