An electronic meeting of the Greater Victoria Public Library Board was held on the above date. The following individuals were in attendance:

**Board Members:**
- Trustee A. Appleton
- Trustee D. Begoray
- Trustee M. Boyd
- Trustee T. Chung
- Trustee J. Davis
- Trustee E. Glover
- Trustee K. Harper
- Trustee A. Holthuis
- Trustee S. Laidlaw
- Trustee G. Lemon
- Trustee J. Loveday
- Trustee A. MacKinnon
- Trustee K. Roessingh
- Trustee K. Santini
- Trustee D. Seaton
- Trustee B. Thompson (12:05p.m.)
- Trustee J. Vermeulen

**Regrets:**
- Trustee D. Kobayashi
- Trustee M. Sahlstrom

**Staff:**
- M. Sawa, CEO/Secretary
- P. McKinnon, Director Finance and Facilities
- D. Main, Director People and Culture
- A. Polinsky, Acting Director Communications and Development
- J. Windecker, Director Library Services, Innovation and Delivery
- D. Wood, Privacy Officer, Director, Planning and IT
- K. Marshall, Recording Secretary
- F. Ferreira, President CUPE 410

1. **CALL TO ORDER**

   Trustee Begoray called the meeting to order at 12:01 p.m.

2. **INDIGENOUS ACKNOWLEDGEMENT**

   Trustee Begoray provided the Indigenous acknowledgement.
3. CHAIR’S REMARKS

Trustee Begoray provided the Chair’s remarks.

4. APPROVAL OF CONSENT AGENDA

Moved by Trustee Roessingh, Seconded by Trustee Davis

THAT the October 27, 2020 consent agenda be approved

MOTION CARRIED

5. OFFICERS REPORTS

5.1 Chair Report

Trustee Begoray provided the Chair report. The City of Victoria 2021 budget presentation is Monday, November 30, 2020. The 2019 GVPL Annual Report is now available. On November 24, 2020 BCLTA is hosting an online discussion with Mari Martin, Director, libraries branch.

5.2 CEO Report

M. Sawa, CEO provided the CEO report. GVPL is following directions from BCCDC, Worksafe BC and the BC Public Health Officer. GVPL’s existing worksafe procedures meet the new provincial health order. The mandatory wearing of masks by all employees was introduced at GVPL earlier in November.

6. Phase Three of GVPL’s service restoration plan will include an increase in operating hours and is scheduled to begin in January.

7. BUSINESS ARISING FROM PREVIOUS MEETING

None

8. COMMITTEE REPORTS

8.1 Planning and Policy Committee Oral Report

Trustee Appleton presented the planning and policy committee report. The service restoration plan continues to be updated. The fines and fees working group will bring a recommendation forward in the new year. Planning for strategic planning sessions will resume in January.

8.1.1 Public Participation

Moved by Trustee Appleton, Seconded by Trustee Lemon

THAT policy G.3 Board Roles and Structure be amended to include public participation at regular board meetings.

MOTION CARRIED
Moved by Trustee Davis, Seconded by Trustee Harper

THAT policy G.3 Board Roles and Structure be amended to include public participation amended as follows: add “as an observer” before “or to apply to be a delegation.”

MOTION CARRIED

9. NEW BUSINESS

9.1 Greater Victoria Labour Relations Association (GVLRA) – Board Appointments

Trustee Harper was appointed as the GVLRA primary board representative. Trustee MacKinnon was appointed as the alternate board representative.

10. BOARD LIAISON UPDATES

10.1 Friends of the Library (FOL) Update

Trustee Santini provided the FOL update. FOL is working with A. Polinsky, Acting Director, Communications and Development, to determine the annual allocation of funds. FOL raised $3,100 from the sale of a donated book.

10.2 British Columbia Library Trustee Association (BCLTA) Update

Trustee Glover provided the BCLTA update. The BCLTA online workshops and trustee workshops have been successful. The November BCLTA Bulletin contains dates and registration instructions.

10.3 IslandLink Federation

Trustee Davis provided the IslandLink Federation update. The next IslandLink Federation meeting is February 18, 2021

11. IN-CAMERA MEETING

Moved by Trustee Harper, Seconded by Trustee Laidlaw

THAT the Board move in-camera

MOTION CARRIED

12. NEXT MEETING DATE

December 15, 2020 12:00p.m. – 1:00p.m.

13. ADJOURNMENT

Meeting adjourned 12:59p.m.