The GVPL Board recognizes and acknowledges the traditional territory of the Esquimalt and Songhees Nations on which the Central Branch is located and board meetings take place.

A meeting of the Greater Victoria Public Library Board was held on the above date at the above location. The following individuals were in attendance:

**Board Members:**
- Trustee R. Martin (Chair)
- Trustee D. Begoray (Vice Chair)
- Trustee K. Burns
- Trustee R. Burris
- Trustee B. Burton-Krahn
- Trustee T. Chung
- Trustee D. Curtis
- Trustee J. Davis
- Trustee Z. King
- Trustee S. Laidlaw
- Trustee J. Loveday
- Trustee A. MacKinnon
- Trustee K. Murdoch
- Trustee D. Murdock
- Trustee J. Rogers
- Trustee M. Sahlstrom
- Trustee K. Santini

**Staff:**
- Ms. M. Sawa, CEO/Secretary
- Ms. L. Jordon, Deputy CEO, Director of Strategic Development
- Mr. P. McKinnon, Director of Finance and Facilities
- Mr. D. Phillips, Director of Technology and Risk Management
- Ms. D. Wood, Director of Communications and Development
- Ms. K. Marshall, Recording Secretary
- Ms. H. Hughes, CUPE President

**Regrets:**
- Trustee B. Beckett
- Trustee M. Boyd

**CALL TO ORDER AND WELCOME**

Trustee Martin called the meeting to order at 12:00p.m.
1. APPROVAL OF AGENDA

Moved by Trustee Curtis, Seconded by Trustee Burris

THAT the April 24, 2018 agenda be approved.

MOTION CARRIED

2. CHAIR’S REMARKS

Trustee Martin acknowledged that April 15 – 21 was National Volunteer Week. The board is thankful to all GVPL volunteers and recognizes the importance of the contribution they provide. Trustee Martin and Ms. Sawa, CEO recognized the dedication and work of the board.

3. APPROVAL OF MINUTES

Moved by Trustee Rogers, Seconded by Trustee Santini

THAT the minutes of the March 27, 2018 Regular Board Meeting be approved

MOTION CARRIED

4. BUSINESS ARISING FROM PREVIOUS MEETING

None

5. COMMITTEE REPORTS

5.1 Planning and Policy Committee Meeting April 17, 2018 Oral Update

Trustee Davis provided an update on the April 17 Planning and Policy Committee meeting. Elections for Chair and Vice-Chair of the Planning and Policy Committee were held and Trustee Davis was elected Chair; Trustee Burton-Krahn was elected Vice-Chair.

The Board handbook is complete and is available on the board extranet.

Construction is underway for the new Esquimalt branch.

A board retreat is being planned for June and a board retreat working group was struck. Members are: Trustee Burton-Krahn, Trustee Santini and Trustee Chung.

6. CEO REPORT TO THE BOARD

David Day: David Day will be presenting on June 4 at the Belfry – tickets are available for board trustees. Interested trustees are asked to RSVP to Kristine Marshall.

Board Retreat: Proposed dates for a ½ day board retreat are: June 15 or 16, June 22 or 23. Kristine Marshall will poll trustees and confirm the date. The board retreat will focus on reviewing achievements, current focus areas and advocacy training.

BC Book Day: April 23 was BC Book Day. GVPL participated in book day activities at the BC Legislature.

Donation Stands: The new donation stands have been have been launched and have raised approximately $400 to date.
United Way: GVPL was nominated for a United Way Spirit Award.

Saanich 150 time capsule: GVPL has been invited to participate in the Saanich 150 time capsule which will be opened in 50 years on Canada’s 200th anniversary. GVPL will be providing items for the capsule. Postcards which will be completed by the public will be available at all Saanich branches.


National Volunteer Week: A variety of events were held to celebrate the contributions of our volunteers.

Vancouver Island Library Staff Conference: takes place on April 27 at UVic. The conference is a professional development opportunity for library staff across Vancouver Island.

7. NEW BUSINESS

sxʷeŋxʷəŋ təŋəxʷ James Bay Branch opening

Opening day of the sxʷeŋxʷəŋ təŋəxʷ James Bay Branch was remarkable. The doors opened at 10:00am to a crowd of waiting patrons. The design of the building and the collection was well received. The official grand opening date is Saturday, May 26 from 10:30am – 1:00pm.

8. REPORTS/PRESENTATIONS BOARD AND STAFF

8.1 Climate Action Kits

Aiyang Ma, Public Services Librarian, Satisfy Curiosity portfolio demonstrated the Climate Action To Go Kits. The CRD provided 15 updated Climate Action Kits which include information, activities and technical energy measuring equipment. GVPL and the CRD launched the collection on Friday April 20 at the Central Branch. The kits are very popular and all 15 kits are currently checked out or on hold.

Trustees thanked Ms. Ma for her informative presentation.

8.2 BCLTA Update

Nothing to report.

8.2 IslandLink Federation Update

Nothing to report.

8.3 Friends of the Library Update

The Friends of the Library are re-branding. New brochures and marketing material will be available soon. The book sale on April 15 and 16 was successful and raised approximately $3,000. The next book sale will be in June.
9. BOARD CORRESPONDENCE

9.1 District of Saanich: 2018 Library Operating Budget and Five-Year Financial Plan

Moved by Trustee Murdoch, Seconded by Trustee Loveday

THAT the Board correspondence be received.  

MOTION CARRIED

10. IN-CAMERA BUSINESS

Moved by Trustee King, Seconded by Trustee Loveday

THAT the Board move in-camera.  

MOTION CARRIED

11. NEXT MEETING

Tuesday, May 22, 2018 12:00p.m. – 1:30p.m.

12. ADJOURNMENT

Moved by Trustee Curtis, Seconded by Trustee Loveday

THAT the April 24, 2018 Regular Board Meeting adjourn.  

MOTION CARRIED

Meeting adjourned at 1:05pm

____________________________________________  ______________________________
Board Chair                                            Board Secretary