MINUTES
GREATER VICTORIA PUBLIC LIBRARY BOARD REGULAR MEETING
Central Branch, 735 Broughton Street
Community Meeting Room
October 16, 2018 12:00p.m.-1:30p.m.

The GVPL Board recognizes and acknowledges the traditional territory of the Esquimalt and Songhees Nations on which the Central Branch is located and board meetings take place.

A meeting of the Greater Victoria Public Library Board was held on the above date at the above location. The following individuals were in attendance:

**Board Members:**
- Trustee R. Martin (Chair)
- Trustee B. Beckett
- Trustee M. Boyd
- Trustee K. Burns
- Trustee R. Burris
- Trustee B. Burton-Krahn
- Trustee T. Chung
- Trustee D. Curtis
- Trustee J. Davis
- Trustee A. MacKinnon
- Trustee K. Murdoch
- Trustee D. Murdock
- Trustee J. Rogers

**Staff:**
- Ms. M. Sawa, CEO/Secretary
- Mr. P. McKinnon, Director of Finance and Facilities
- Mr. D. Phillips, Director of Technology and Risk Management
- Ms. J. Windecker, Director of Public Services
- Ms. D. Wood, Director of Communications and Development
- Ms. K. Marshall, Recording Secretary
- Ms. H. Hughes, CUPE President

**Regrets:**
- Trustee D. Begoray
- Trustee Z. King
- Trustee S. Laidlaw
- Trustee J. Loveday
- Trustee M. Sahlstrom
- Trustee K. Santini

**CALL TO ORDER AND WELCOME**

Trustee Martin called the meeting to order at 12:02p.m.

1. **APPROVAL OF AGENDA**

   Moved by Trustee Rogers, Seconded by Trustee Murdoch

   THAT the October 16, 2018 agenda be approved with the following changes: item 7.1 Budget Fiscal 2019 and Five-Year Financial Plan will follow item 3. Approval of Minutes

   **MOTION CARRIED**
2. CHAIR’S REMARKS

Chair Martin thanked outgoing council representatives: Karen Burns, Beth Burton-Krahn, and Dean Murdock for their support and dedication to GVPL. All trustees departing this year will be formally recognized at the December 11, 2018 board meeting.

Discussions continue to develop a plan for honouring the memory of Moralea Milne.

The next meeting of the Planning and Policy committee is November 6. The board orientation working group met in September and the board retreat working group met in October. Both working groups will report at the November 6 meeting.

3. APPROVAL OF MINUTES

Moved by Trustee Murdoch, Seconded by Trustee MacKinnon

THAT the minutes of the September 25, 2018 Regular Board Meeting be approved

MOTION CARRIED

7. NEW BUSINESS

7.1 Budget Fiscal 2019 and Five-Year Financial Plan

Trustee Murdock presented the Budget Fiscal 2019 and Five-year Financial Plan.

Moved by Trustee Murdock, Seconded by Trustee Burns

THAT the Budget Fiscal 2019 and Five-Year Financial Plan be approved

MOTION CARRIED

4. BUSINESS ARISING FROM PREVIOUS MEETING

4.1 BCLTA Update
Trustee Boyd provided an update. BCLTA met in September to discuss strategic planning, the role and influence of BCLTA, trustee training, mentoring and advocacy.

4.2 Friends of the Library Update
Ms. Sawa, CEO provided an update. The Friends of the Library are working with GVPL to create a new logo and wordmark.

4.3 IslandLink Federation Update
Ms. Sawa provided an update. IslandLink met in September in Powell River.

4.4 Board Correspondence – Letter D. Rycroft
The letter from D. Rycroft was distributed. Ms. Windecker, Director of Public Services described GVPL’s response and reviewed the follow up that is underway.

5. CEO REPORT TO THE BOARD

Sunday hours resumed on October 7. They have been very well received by patrons.
Ms. Sawa reported on the success of the sxʷeŋxʷəŋ taʔəxʷ James Bay Branch to the City of Victoria committee of the whole meeting on October 4.

Ms. Sawa attended the fall meeting of the Canadian Urban Library Council (CULC) in Calgary on October 1 and 2. The agenda included a preview tour of the new Calgary Public Library Central branch.

Ms. Sawa expressed her appreciation to outgoing council representatives and thanked them for their support, collaboration and dedication.

6. COMMITTEE REPORTS
None

8. REPORTS / PRESENTATIONS BOARD & STAFF
8.1 Staff presentations
- BC Library Month 2018

Ms. Wood, Director of Communications and Development described ways that GVPL is celebrating BC Library Month 2018. BC Library Month kicked-off with a new Victoria Butterfly Gardens ePass. Mid-month, GVPL launched SELF-e, an interface that connects ebooks and readers throughout Canada and the US. This launch coincided with the call for applications for the 2019 Emerging Local Authors Collection. To close the month, the annual Food for Fines program will take place October 27 and 28.

8.2 BCLTA Update
Nothing to report

8.3 Friends of the Library Update
Nothing to report

8.4 IslandLink Federation Update
Nothing to report

9. BOARD CORRESPONDENCE
None

10. NEXT MEETING
Tuesday, November 27, 2018 12:00pm-1:30pm

11. ADJOURNMENT

Moved by Trustee Murdoch, Seconded by Trustee Beckett

THAT the October 16, 2018 Regular Board Meeting adjourn.

MOTION CARRIED

Meeting adjourned at 1:00pm

Board Chair

Board Secretary