CALL TO ORDER AND WELCOME

Trustee Martin called the meeting to order at 12:02p.m.

1. APPROVAL OF AGENDA

Moved by Trustee Rogers, Seconded by Trustee Murdoch

THAT the September 25, 2018 agenda be approved.

MOTION CARRIED
2. CHAIR’S REMARKS

Chair Martin attended the special public library reception at the 2018 UBCM convention. The reception was co-sponsored by BCLTA, BCLA, ABCPLD and the BC Coop and was hosted by the Whistler and Fraser Valley Regional Library systems. The reception was designed to reinforce the importance of libraries to delegates.

Ms. Moralea Milne, a long-standing former GVPL trustee, passed away on July 28, 2018. GVPL staff will work with Ms. Milne’s family and our Westshore partners to formally recognize Ms. Milne’s dedication and commitment to GVPL and her community.

The Board orientation working group met on September 11, 2018 and will report to the Planning and Policy Committee on November 6, 2018.

The Board retreat working group is scheduled to meet October 3, 2018 and will report to the Planning and Policy Committee on November 6, 2018.

Chair Martin thanked GVPL staff for their dedication and commitment over the very busy summer months.

3. APPROVAL OF MINUTES

Moved by Trustee Murdoch, Seconded by Trustee Burris

THAT the minutes of the June 26, 2018 Regular Board Meeting be approved

MOTION CARRIED

4. BUSINESS ARISING FROM PREVIOUS MEETING

None

5. CEO REPORT TO THE BOARD

Ms. Sawa noted the following highlights in her CEO report.

GVPL’s 2018 September – December program guide is now available. Events that trustees may be interested in will be included in the trustee weekly updates and posted to the calendar on the board extranet.

Staff met with the Township of Esquimalt staff to discuss the rebuild of the Esquimalt branch, which is scheduled to open in 2020.

Ms. Sawa will be giving a presentation at the City of Victoria committee of the whole (COW) meeting on October 4, 2018. The presentation will celebrate the success of the sxʷeŋxʷəŋ təŋəxʷ James Bay Branch.

Improvements to the Goudy branch are complete. A small gathering was held for City of Langford council on July 16 to celebrate the renewal of the branch.

Some opportunities for the potential relocation of the Nellie McClung branch have been identified. Preliminary discussions are ongoing.
6. COMMITTEE REPORTS
6.1 Finance Committee Meeting September 18, 2018

Trustee Murdock provided a finance committee report. The committee met on September 18, 2018 for a final review of the Budget Fiscal 2019 and Five-Year Financial Plan. The Budget Fiscal 2019 and Five-Year Financial Plan will be presented at the October board meeting for approval. Trustee Murdock thanked staff for their hard work and diligence.

6.1.1 Finance Committee Meeting Minutes August 21, 2018

Moved by Trustee Murdock, Seconded by Trustee Rogers

THAT the August 21, 2018 Finance Committee meeting minutes be approved  
MOTION CARRIED

6.1.2 Statement of Financial Activity ending July 31, 2018

Moved by Trustee Murdock, Seconded by Trustee Murdock

THAT the Statement of Financial Activity ending July 31, 2018 be approved  
MOTION CARRIED

7. NEW BUSINESS
7.1 2017 Annual Report

Copies of the 2017 Annual Report were distributed. It is now available to the public. Trustees thanked Ms. Daphne Wood, Director of Communications and Development and staff for preparing the report.

7.2 Staff Development Day 2019

Ms. Sawa reviewed the purpose and value of GVPL’s annual Staff Development Days, which she introduced in 2011. She expressed staff’s appreciation for the ongoing support of the Board and CUPE 410 and requested approval to proceed with the planning for next year’s event.

Moved by Trustee Murdoch, Seconded by Trustee Burton-Krahn

THAT GVPL close system-wide for Staff Development Day on June 19, 2019  
MOTION CARRIED

8. REPORTS / PRESENTATIONS BOARD & STAFF
8.1 Staff presentations

- Staff Development Day 2018

Ms. Jessica Woollard, Communications Officer and Ms. Leah Pearse, Public Services Librarian provided trustees with an overview of Staff Development Day 2018, held on June 20. They noted how GVPL’s Staff Development Days support the Board’s strategic goal to: “create opportunities for staff to flourish in their roles through mentorship, leadership development and team building activities”. On behalf of the staff development day committee and all GVPL employees, they thanked the board for their continued support of this learning opportunity.
• BC Summer Reading Club 2018

Ms. Tracy Kendrick, Public Services Coordinator and Public Services Librarians Ms. Vruti Patel, Ms. Sarah Harrison and Ms. Joy Huebert presented a summary of the highlights and successes of this year’s BC Summer Reading Club (BCSRC). BCSRC is an annual program designed to motivate kids to continue reading over the summer months. This year, 8,500 kids participated in the program. The new sxʷeŋxʷəŋ taŋəxʷ James Bay Branch attracted 334 participants. System-wide, there was a 5.4% increase in the number of participants over last year.

• Change Your Mind campaign

Ms. Wood provided an update on GVPL’s ongoing promotional ‘Change Your Mind’ campaign. She distributed Serious Coffee java jackets that are now available at all Serious Coffee locations. The java jackets, designed by GVPL’s graphic artist, Susie Jones, will be distributed throughout the island. The jackets promote the Change Your Mind website https://www.gvpl.ca/change-your-mind/ and connect people to their local library system.

Moved by Trustee Begoray, Seconded by Trustee Burton-Krahn

THAT items: 8.2 BCLTA Update, 8.3 Friends of the Library Update, 8.4 IslandLink Federation Update and 9.1 Board correspondence be postponed until the next meeting. MOTION CARRIED

8.2 BCLTA Update

Postponed to next meeting

8.3 Friends of the Library Update

Postponed to next meeting

8.4 IslandLink Federation Update

Postponed to next meeting

9. BOARD CORRESPONDENCE

9.1 Letter from Patron: Dan Rycroft

Postponed to next meeting

10. IN-CAMERA MEETING

Moved by Trustee Rogers, Seconded by Trustee Begoray

THAT the Board move in-camera. MOTION CARRIED
11. ADJOURNMENT

Moved by Trustee Murdoch, Seconded by Trustee Rogers

THAT the September 25, 2018 Regular Board Meeting adjourn.

Meeting adjourned at 1:25 p.m.

MOTION CARRIED

Board Chair

Board Secretary