The GVPL Board recognizes and acknowledges the traditional territory of the Esquimalt and Songhees Nations on which the central branch is located and board meetings take place.

A meeting of the Greater Victoria Public Library Board was held on the above date at the above location. The following individuals were in attendance:

**Board Members:**
- Trustee D. Begoray (Chair)
- Trustee A. MacKinnon (Vice-Chair)
- Trustee M. Boyd
- Trustee J. Davis
- Trustee E. Glover
- Trustee K. Harper
- Trustee Z. King **12:13pm**
- Trustee D. Kobayashi
- Trustee J. Loveday
- Trustee K. Roessingh
- Trustee J. Rogers
- Trustee J. Vermeulen

**Staff:**
- M. Sawa, CEO/Board Secretary
- P. McKinnon, Director, Finance and Facilities/Board Treasurer
- D. Main, Director, People and Culture
- J. Windecker, Director, Library Services, Innovation and Delivery
- K. Marshall, Recording Secretary
- D. Joyce, CUPE 410 President

**Regrets:**
- Trustee A. Appleton
- Trustee B. Beckett
- Trustee T. Chung
- Trustee D. Curtis
- Trustee S. Laidlaw
- Trustee M. Sahlstrom
- Trustee K. Santini

1. **CALL TO ORDER**

   Trustee Begoray called the meeting to order at 12:00p.m.

2. **INDIGENOUS ACKNOWLEDGEMENT**

   Trustee Begoray provided the Indigenous acknowledgement.
3. CHAIR’S REMARKS

The board retreat was held on November 2, 2019 at the University of Victoria, UClub. Trustee Begoray thanked the board retreat working group and the planning and policy committee for their work. Outcomes will be summarized and shared with the board.

4. CONSENT AGENDA

Moved by Trustee Rogers, Seconded by Trustee Davis

THAT the November 19, 2019 regular board meeting agenda be amended by moving item 8.3 Motions from Trustees Loveday, Glover and King: Living Wage, from the regular board meeting agenda to the in-camera meeting.

MOTION CARRIED

Moved by Trustee Loveday, Seconded by Trustee Kobayashi

THAT the amended November 19, 2019 regular board meeting agenda be approved.

MOTION CARRIED

Moved by Trustee Kobayashi, Seconded by Trustee Boyd

THAT the October 22, 2019 regular board meeting minutes be approved.

MOTION CARRIED

5. OFFICERS’ REPORTS

5.1 Chair Report

Trustee Begoray presented the chair report.

The 2020 budget was presented to the City of Victoria on November 15.

Municipalities have begun confirming trustee appointments. The following trustees have been confirmed for another term:

- Andy MacKinnon
- Deborah Begoray
- Tzu-I Chung
- Kathy Santini

The annual board trustee donation request will be available on the board extranet. Trustees are encouraged to donate.

5.2 CEO Report to the Board

M. Sawa presented the CEO report.

Additional 2020 budget presentations to councils are being scheduled for the New Year. Esquimalt council has confirmed March 2, 2020.

The City of Victoria reconciliation dialogue session was attended by GVPL staff. It included an
overview of the United Nations’ declaration. The session will help inform the reconciliation work that GVPL will be doing.

6. BUSINESS ARISING FROM PREVIOUS MEETING

6.1 November 2, 2019 Board Retreat Report

Trustee Kobayashi provided the board retreat report and thanked trustees for attending. It was a great day. Trustees in attendance were very well prepared.

The next steps for the board retreat working group are:
• Consolidate the notes from the whiteboard discussions, morning and afternoon sessions and distribute to the board
• Develop a method to engage all board trustees in discussions
• Provide recommendations to the board for directing staff on time sensitive projects

Trustee King arrived 12:13pm

7. COMMITTEE REPORTS

7.1 Planning and Policy Committee Meeting November 5, 2019

Trustee Davis provided the planning and policy committee report. The committee priorities for 2020 are:
• Board orientation
• Policy review
• Board engagement

Board priorities discussed at the November 2, 2019 board retreat were:
• Freedom of expression
• Strategic planning
• Facilities planning
• Central branch
• Fines and fees

Trustee Davis thanked staff and the board retreat working group for the board retreat.

8. NEW BUSINESS

8.1 2020 Board Meetings

The proposed 2020 board meeting dates were provided for information.

8.2 2020 GVLRA Appointment

Moved by Trustee Loveday, Seconded by Trustee Kobayashi

THAT Trustee Harper be appointed to the GVLRA as the GVPL board representative.

MOTION CARRIED

Moved by Trustee Kobayashi, Seconded by Trustee Roessingh

THAT Trustee Rogers be appointed to the GVLRA as the GVPL board alternate.

MOTION CARRIED

9. BOARD LIAISON UPDATES
9.1 Friends of the Library

M. Sawa provided the Friends of the Library update. The next Friends of the Library meeting is Tuesday, November 19, 2019.

The next booksale will be held on November 23 and 24 at Pearkes Recreation Centre. Special activities for children and their families will be provided by GVPL staff in the book sale area on Saturday, November 23.

9.2 British Columbia Library Trustees Association

Trustee Glover provided the British Columbia Library Trustees Association (BCLTA) update. In 2020 BCLTA will be focusing on rebranding their board trustee workshops. A variety of workshop offerings will be available in 2020.

The BCLTA 2020 Forum and AGM will take place on April 18, 2020 in Richmond and will focus on governance and intellectual freedom.

10. IN-CAMERA MEETING

Moved by Trustee King, Seconded by Trustee Kobayashi

THAT the board move in-camera.

MOTION CARRIED

11. NEXT MEETING DATE

December 10, 2019 12:00p.m. – 1:00p.m.

12. ADJOURNMENT

Moved by Trustee Kobayashi, Seconded by Trustee MacKinnon

THAT the November 19, 2019 Regular Board Meeting adjourn.

MOTION CARRIED

Meeting adjourned at 1:30p.m.

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  Board Chair                      Board Secretary