An electronic meeting of the Greater Victoria Public Library Board was held on the above date. The following individuals were in attendance:

**Board Members:**
- Trustee A. Appleton
- Trustee D. Begoray
- Trustee M. Boyd
- Trustee T. Chung
- Trustee J. Davis
- Trustee E. Glover (12:34)
- Trustee K. Harper
- Trustee A. Holthuis
- Trustee D. Kobayashi
- Trustee S. Laidlaw
- Trustee G. Lemon
- Trustee J. Loveday
- Trustee A. MacKinnon
- Trustee K. Roessingh
- Trustee D. Seaton
- Trustee B. Thompson
- Trustee J. Vermeulen

**Regrets:**
- Trustee M. Sahlstrom
- Trustee K. Santini

**Staff:**
- M. Sawa, CEO/Secretary
- P. McKinnon, Director Finance and Facilities
- D. Main, Director People and Culture
- J. Windecker, Director Library Services, Innovation and Delivery
- D. Wood, Director Library Services, Planning and Engagement
- K. Marshall, Recording Secretary
- F. Ferriera CUPE 410 President

1. **CALL TO ORDER**

   Trustee Begoray called the meeting to order at 12:01 p.m.

2. **INDIGENOUS ACKNOWLEDGEMENT**

   Trustee Begoray provided the Indigenous acknowledgement.

3. **CHAIR’S REMARKS**

   Trustee Begoray welcomed F. Ferreira, CUPE 410 Union President.
4. APPROVAL OF CONSENT AGENDA

Moved by Trustee Roessingh, Seconded by Trustee Kobayashi

THAT the May 26, 2020 consent agenda be approved

MOTION CARRIED

5. OFFICERS REPORTS

5.1 Chair Report

Trustee Begoray provided the chair report. Trustee Begoray and M. Sawa, CEO attended a webinar delivered by BCLTA on library decision making in the time of COVID-19.

The finance committee met to review the 2019 year-end audit. Trustee Begoray thanked trustees Boyd and Harper for their leadership and chairing of the committee.

The next planning and policy committee meeting is June 2, 2020.

5.2 CEO Report

M. Sawa, provided the CEO report. The gvpl.ca home page has been updated to promote the various electronic collections and resources available.

A restart plan is being developed in accordance with WorkSafe BC requirements. GVPL is working with member municipalities to ensure alignment with their requirements.

6. BUSINESS ARISING FROM PREVIOUS MEETING

None

7. COMMITTEE REPORTS

7.1 Finance Committee Meeting May 5, 2020

Trustee Boyd provided the finance committee meeting report. A finance committee meeting was held on May 5, 2020. KPMG attended to provide the financial audit and year-end report.

7.1.1 Draft Audited Financial Statement – Fiscal 2019


Key events impacting the financial statement were:
• Flooding at the Saanich Centennial branch
• Staffing
• Implementation of standardized schedules

Moved by Trustee Seaton, Seconded by Trustee Laidlaw

THAT the Draft Audited Financial Statement – Fiscal 2019 be approved

MOTION CARRIED
7.1.2 Statement of Financial Information (SOFI) – Fiscal 2019

P. McKinnon, Director of Finance and Facilities provided an explanation of the Statement of Financial Information (SOFI) – Fiscal 2019. The SOFI contains the same information as the financial statement with additional schedules.

Moved by Trustee Kobayashi, Seconded by Trustee Roessingh

THAT the Statement of Financial Information (SOFI) – Fiscal 2019 be approved

MOTION CARRIED

8. NEW BUSINESS

None

9. BOARD LIAISON UPDATES

9.1 Friends of the Library Update

D. Wood, Director of Library Services, Planning and Engagement provided the Friends of the Library (FOL) update. FOL continues to stay connected to GVPL through teleconferences and email communication. D. Wood acknowledged the contributions of FOL and highlighted their involvement in the new website launch, BC SRC and the Indigenous Reads collections.

9.2 British Columbia Library Trustee Association (BCLTA) Update

Trustee Begoray attended an online BCLTA forum discussing challenges libraries are facing across the province.

Trustee Glover provided information on Zoom workshops hosted by BCLTA. More information can be found at bclta.ca/workshops.

9.3 IslandLink Federation

Trustee Laidlaw provided the IslandLink Federation report. As a result of COVID-19 impacts on library service delivery, IslandLink adjusted priorities to focus on reallocating funds to digital resource support.

10. IN-CAMERA MEETING

Moved by Trustee Davis, Seconded by Trustee Roessingh

THAT the Board move in-camera

MOTION CARRIED

11. NEXT MEETING DATE

June 23, 2020 at 12:00pm – 1:00pm
12. ADJOURNMENT

Moved by Trustee Roessingh, Seconded by Trustee Laidlaw

THAT the regular meeting of the Board adjourn

MOTION CARRIED

Meeting adjourned 12:52 p.m.

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Board Chair                        Board Secretary