An electronic meeting of the Greater Victoria Public Library Board was held on the above date. The following individuals were in attendance:

**Board Members:**
- Trustee A. Appleton
- Trustee D. Begoray
- Trustee M. Boyd
- Trustee T. Chung
- Trustee E. Glover
- Trustee K. Harper
- Trustee A. Holthuis
- Trustee D. Kobayashi
- Trustee A. MacKinnon
- Trustee K. Roessingh
- Trustee K. Santini
- Trustee M. Sahlstrom
- Trustee D. Seaton
- Trustee B. Thompson
- Trustee J. Vermeulen

**Regrets:**
- Trustee M. Alto
- Trustee E. Beaton
- Trustee J. Davis
- Trustee G. Lemon

**Staff:**
- M. Sawa, CEO/Secretary
- P. McKinnon, Director Finance and Facilities
- D. Main, Director People and Culture
- A. Polinsky, Acting Director Communications and Development
- J. Windecker, Director Library Services, Innovation and Delivery
- D. Wood, Privacy Officer, Director, Planning, and IT
- A. Smart, Recording Secretary

1. **Call to Order**
   
   Trustee MacKinnon called the meeting to order at 12:03 p.m.

2. **Indigenous Acknowledgement**
   
   Trustee MacKinnon provided the Indigenous acknowledgement.

3. **Chair’s Remarks**
   
   Trustee MacKinnon provided the Chair’s remarks.
4. Approval of Consent Agenda

Moved by Trustee Roessingh, Seconded by Trustee Thompson

THAT the March 23, 2021 consent agenda be approved

MOTION CARRIED

5. Officers’ Report

5.1 Chair Report
Trustee MacKinnon provided the Chair report.

5.2 CEO Report
M. Sawa, CEO provided the CEO report. The transition of RBdigital to OverDrive for digital magazines will begin the week of March 22, 2021 and conclude in June 2021.

6. Business arising from previous meeting

None

7. Committee Reports

7.1 Planning and Policy Committee Meeting March 16, 2021

Trustee Kobayashi provided a planning and policy committee report: Consultant and facilitator R. Jones, Partner, Dysart Jones is working with the committee to assist with strategic planning. The strategic planning working group membership was confirmed as follows: Trustees Alto, Appleton, Beaton, Begoray, Boyd, Chung, Davis, Glover, Harper, Holthuis, Kobayashi, Lemon, MacKinnon and Seaton. Trustee Appleton is the chair of the working group.

Trustee MacKinnon expressed his thank to all trustees who volunteered to participate in the working group.

7.2 Strategic Planning Working Group Update

Trustee Appleton presented the Strategic Planning Working Group report. The working group met on March 19, 2021. A discussion of assumptions and decision criteria was facilitated by R. Jones. Trustee Appleton thanked Trustee Davis for her work informing the discussion. Working group meeting notes are available on the board extranet.

Trustee MacKinnon thanked Trustees Kobayashi and Appleton for their leadership.

8. New Business

8.1 2020 Provincial Library Grants Report

Trustee MacKinnon introduced the 2020 Provincial Library Grants Report and Ms. Sawa provided additional background regarding content.

9. Board Correspondence

9.1 Patron letter to the Board – L. Takata
Trustee MacKinnon’s response to L. Takata was presented to the board for feedback.

10. Board Liaison Updates

10.1 Friends of the Library (FOL)

Trustee Santini provided a report on the current plans of the FOL.

10.2 BCLTA

Trustee Glover provided an update and encouraged trustees to peruse the latest BCLTA bulletin for information of interest.

10.3 IslandLink Federation

M. Sawa provided a report on behalf of Trustee Davis. GVPL staff participated in a social media platform training opportunity supported by IslandLink.

11. Future Business

Facilities Planning – Consultant’s Report

Trustee MacKinnon noted that a Regional Service Delivery Plan consultants’ report, completed in 2020, will be presented to the board at a future meeting.

12. In Camera Meeting

Moved by Trustee Kobayashi, Seconded by Trustee Appleton

THAT the Board move in-camera

MOTION CARRIED

13. Next Meeting Date

April 27, 2021 12:00 pm – 1:00 pm

14. Adjournment

Moved by Trustee Kobayashi, Seconded by Trustee Roessingh

THAT the regular meeting of the board adjourn.

MOTION CARRIED

Meeting adjourned 1:00 p.m.